

RICHMOND GOOD OLD DAYS FESTIVAL

VENDOR RULES AND GUIDELINES

SEPTEMBER 08, 9, 10, 2017

Friday, September 08, 2016 - 1:00 pm until dusk

Saturday, September 09, 2016 - 10:00 until dusk

Sunday, September 10, 2016 - 10:00 until 6:00 pm

All spaces are reserved in advance. Registration deadline is September 1, 2017. All late registrations may be charged an additional \$20.00. **Set up is Friday 9:00 am until 12:00 noon. Early or late arrivals will only be accepted on an exception basis.**

Make arrangements to keep your area open and staffed during the above posted hours. Vendors and non-profit organizations that are not in compliance will **NOT** be invited to return. The festival is held rain or shine. Once your application is accepted your registration fee will not be refunded. If your application is rejected your fee will be promptly returned.

The vendor committee makes and finalizes all site assignments. Any item deemed objectionable or in poor taste must be removed when informed to do so by the committee. If you are not in compliance with the request, the vendor will be removed from site with no refund. Absolutely no vehicles, trailers, campers, RV'S, 5TH wheels, or motor homes will be allowed on site. **Electricity is for lights only.** No animals allowed. If you bring your children, they are your responsibility. The festival committee does not provide tents, tables or chair. Tables should be attractively displayed and covered. All extra supplies must be stored neatly. Back drops must be freestanding and not propped up against anything. Tent must be securely tied down. Prices should be clearly marked. When requested, provide your customer with a receipt. You will be responsible for the collection of all sales taxes and the disbursement to all tax authorities. Your area must be clean and neat at all times, please keep your space as you found it.

Vendors and non-profits organizations are responsible for securing their booth and cleaning up during and after the festival. Trash bags will be provided. Trash pickup will be Saturday and Sunday mornings.

Subcontracting of sites is not allowed without the expressed consent of the RGODF, Inc.

The RGOF committee and Vendor committee will not be held responsible for any damages or losses to persons or property caused by an act, omission or the neglect of vendor or non-profit or any person, due to any cause whatsoever, and the vendor or non-profit organization agrees to indemnify and hold the RGOD, Inc. and the City of Richmond free and harmless from all claims for any such damages or losses. The vendor and non-profit organizations shall pay the Festival and the City of Richmond upon demand, all attorney fees, legal expenses and court cost incurred while enforcing any of the obligations under this agreement. If you have any questions regarding the festival feel free to contact us.

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